



Midday Supervisors

We are looking to appoint a permanent Midday Supervisor to work in our friendly Primary School from Spring Term 2018 (8th January 2018).

In addition, we are looking to appoint Supply Midday Supervisors to work with our Midday team on an ad hoc basis.

Part time –Permanent – 7 hours 30 minutes per week, term time only

Number of children 419 – Age range 4 – 11 years

Salary Grade 1, point 5 – Spinal Column Points 5 – 8

(Croft Primary School has adopted the Living Wage Allowance of £8.25 per hour)

Duties will include:

1. Supervise pupils in the dining hall and outdoor play areas
2. Supervise queues to dining areas and facilitate speedy service
3. Ensure that the overall arrangement for children to dine promotes an orderly and pleasant meals service
4. Ensure that any spillage is removed quickly; trays are not left in dangerous positions, and are wiped where necessary
5. Supervise return of used trays, crockery and cutlery by the children
6. Ensure that tables are left clean for the next occupant
7. Ensure dining areas are left clean and tidy
8. Arrange supervision to allow movement amongst the children within the area covered
9. Ensure acceptable standards of behaviour are maintained
10. Minimise the likelihood of children hurting themselves, others or damaging property
11. Supervise pupils in classrooms during bad weather

Experience of promoting positive play and conflict resolution would be an advantage.

Visits to school are actively encouraged; these will be held during the lunchtime period. If you would like to visit, please contact the school office to arrange an appointment.

The school is committed to safeguarding and promoting the welfare of children and young people and therefore the post is subject to an enhanced DBS disclosure.

For an application form please email admin@croft.notts.sch.uk or collect from the school office.

Closing Date: Friday 8th December 2017 at 12.00 noon

Interviews to be held: Thursday 14th December